

# Lawson & Co CPAs Response to Coronavirus (COVID-19) and Our Commitment to Our Clients and Staff

Dear Clients and Friends,

As the ever-changing circumstances of the novel Coronavirus (COVID-19) continue to be reported, we want to take a moment to share with you how we are responding to this unprecedented situation.

The safety and health of our staff, clients, families, and the communities in which we live and work will, as always, remain our top priority. I am working alongside the county World Health Organization and CDC in monitoring the latest updates and developments related to the Coronavirus crisis as we put into place measures to ensure the safety of you and our people while maintaining uninterrupted delivery of services to you.

We want to assure you that we are working and are fully operational to serve you. Although our office doors are closed so that we are in compliance with the World Health Organization and Dallas County stay-at-home order, we are still working on your tax return and we are available by phone, email, and Zoom/video conference. We will be contacting you as we complete your tax return with various options to deliver your tax return to you.

Likewise, if you still need to have your tax returned prepared, we are still collecting tax information. You can send it to us via regular mail or [Secure email](#). Our office can help walk you through self-scanning our documents if you have a scanning printer or iPhone. As always, please do not hesitate to contact our office for any questions you may have.

New information and resources are coming out daily to help you through this difficult time financially. As we receive the information, we will post it on our website.

Financial help is already available for small business owners. Just visit <https://www.sba.gov/coronavirus> for more information.

I hope that you and your loved ones are safe and healthy. Your health and safety are our highest priority. Continue to take care of each other.

Regards,

Handwritten signature of Kevin Lawson CPA in black ink.

**Kevin Lawson CPA**  
Lawson & Co CPAs, LLC

